

Journal of the International Academy of Chiropractic Neurology (JIACN)

Guidelines for Authors

Submission Process

Both the Publication/Copyright Forms are required to be completed and submitted with the article.

When applicable, the Patient Consent Form must be completed and submitted at the time of initial submission.

Manuscripts must be submitted by one of the authors of the manuscript, as submissions will not be accepted from non-authors on behalf of the author(s). The submitting author will serve as the author of contact for the duration of the submission/peer-review process. As part of the submission process, the submitting author is responsible for ensuring that all authors have checked their submissions to ensure compliance with all the following submission requirements:

- ✓ The submission is original work and has not been published elsewhere nor submitted to another journal for publication.
- ✓ The submission adheres to AMA style formatting and bibliographic requirements.
- ✓ The submission meets the specific criteria for one of the article types described in the Guidelines for Authors.
- ✓ The submission must be a Microsoft Word document (.doc or .docx), be written using Times New Roman font (12 point) and be single spaced.
- ✓ Abbreviations, if used in the text, must be defined at first use in the body of the article (not the abstract).

Manuscript: Upload a manuscript as one document (.doc or .docx) following the manuscript guidelines applicable for the article types outlined below.

Tables and Figures: Tables and figures should be placed in the manuscript at the location where the author(s) desire them to be located. The placement should be logical and follow the material discussed within that section and page. Footnotes, endnotes, or appendices are not usually accepted.

Throughout the submission process, please utilize the submission portal to communicate with the editorial staff with any questions, concerns, or issues that may arise.

Original Work: Your work will be run through the plagiarism detection software utilized by the JIACN. Should plagiarism be identified, the COPE guidelines on plagiarism will be followed by our editorial team. These guidelines are available for your review at:

http://publicationethics.org/files/u2/02A_Plagiarism_Submitted.pdf

Publication and Peer Review Processes

When the submission has been received, the Editor-in-Chief will remove the title page and any other identifying information to ensure a blind review process. All available steps will be taken to ensure that the identities of both the reviewers and author(s) will remain unknown to the other parties involved. As

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the JIACN utilizes a peer review publication process, the time from submission to acceptance by the journal may vary. This time is dependent upon the requests of the editor, associate editor, and/or reviewers. These requests can include revisions and/or additional information. Final editorial decisions, including both acceptances/rejections are at the discretion of the editor-in-chief, and appeals (if needed) should be communicated to the editor via the submission portal.

Upon article acceptance, publication will occur in in The Journal of the International Academy of Chiropractic Neurology.

Article Types

The following article types are currently being accepted by the JIACN:

- Case Reports/Studies
- Original Research
- Commentaries
- Hypotheses
- Methodological Studies
- Literature Reviews

Case Reports/Studies:

To increase the knowledge of our readership, the JIACN highly values well-presented case reports including, but not limited to the following situations:

- Unusual presentations of an established neurological condition and/or disease
- Unique application of the principles of chiropractic neurology's in symptom reduction/elimination
- Examples of new/emerging conditions encountered in clinical practice settings
- Unique patient management situations/scenarios

All case reports submitted for publication consideration must include a current review of previous published cases from peer-reviewed journals. Both positive and negative findings should be included. Articles received that utilized validated outcome assessment tools and other forms of objective data will be given publication priority. Clinical photographs may also be utilized if a written consent to publish has been obtained by the patient and/or patient's representative.

Authors wishing to submit a Case Report Article should consider utilizing the guidelines outlined in the article "How to Write a Case Report for Publication" which can be accessed at:

<https://pubmed.ncbi.nlm.nih.gov/19674676/>.

Written and signed publication consent from the patient and/or legal representative must be obtained by the author(s) prior to submission of the completed manuscript. The submission must also contain a statement in the Consent section, such as: "Written informed consent was obtained from the patient for publication of this case report and any accompanying images. A copy of the written consent is available for review by the Editor-in-Chief of this journal." The editorial staff may request copies of the informed consent documentation at any time.

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Case reports submitted to the JIACN should be presented utilizing the following sections:

- Title page
- Abstract
- Introduction
- Case Presentation
- Discussion
- Conclusion
- Limitations
- Consent
- Conflicts of Interest
- Acknowledgements
- References (Current AMA Formatting)

Original Research Articles

Research articles submitted are required to be original quantitative or qualitative research that aligns with the scope/aim of the journal. Manuscripts for Research articles submitted to the JIACN must be formatted into the following sections:

- Title page
- Abstract
- Introduction
- Methods
- Results
- Discussion
- Conclusion
- Limitations
- Conflicts of Interest
- Acknowledgements
- References (Current AMA Formatting)

Commentary Articles

Commentaries are brief, finely focused articles which are commissioned by the JIACN. When requested, the JIACN will utilize one of two styles:

1. A discussion of an article or other publication, either soon-to-be or recently published, which requires further discussion/explanation. These articles can be thought of as contextual discussions and, as such, can include fact-centered opinions from the author(s).
2. Editorial style works that further explore/expand upon aspects of a work or works that align with the aim/scope of the JIACN. Examples are as follows:
 - a. New Guidelines in the field of neurology
 - b. Discussion of technological/clinical advancements

Commentary articles must be formatted using the following sections:

- Title page

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- Introduction
- Discussion
- Conclusion
- Conflicts of Interest
- Acknowledgements
- References

[Hypothesis Articles](#)

Hypothesis articles should present an untested original hypothesis backed up solely by a survey of previously published results rather than any new evidence. Hypothesis articles should not be reviews and should not contain new data. They should ideally be short articles (maximum 1500 words) outlining noteworthy progress in thinking that would also be testable, though not so easily testable that readers will wonder why the testing has not already been done.

Manuscripts for Hypothesis articles submitted to The Journal of the International Academy of Chiropractic Neurology should be divided into the following sections:

- Title page
- Introduction
- Presentation of the hypothesis
- Testing the hypothesis
- Implications of the hypothesis
- Competing interests
- Acknowledgements
- References

[Methodological Studies Articles](#)

Methodology articles should present a new experimental or computational method, test, or procedure. The method described may either be completely new or may offer a better version of an existing method. The article must describe a demonstrable advance in what is currently available. The method needs to have been well tested and ideally, but not necessarily, used in a way that proves its value.

Manuscripts for Methodology articles submitted to The Journal of the International Academy of Chiropractic Neurology should be structured identically to Research articles. We consider the main result of a Methodology article to be the method itself. The description of the method and all details of the development and testing should be presented in the Results section. The Methods section at the end of the manuscript should be reserved for the technical details necessary to allow others to replicate the method and can be omitted if this information is provided elsewhere in the manuscript. For Methodology articles presenting novel computational methods, we suggest that the Results section includes the subheadings, "Algorithm", "Testing" and "Implementation".

[Review Articles](#)

Review articles are summaries of recent insights in specific research areas within the scope of The Journal of the International Academy of Chiropractic Neurology. The review should provide a detailed

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description of previous work, current guidelines or knowledge, the most recent research findings, and implications for practice, policy, and additional research.

Manuscripts for Review articles should be divided into the following sections:

- Title page
- Abstract
- Introduction
- Methods
- Results
- Discussion
- Conclusion
- Competing interests
- Acknowledgements
- References

[Article Sections](#)

Title page

This should list the title of the article. The title should include the study design, for example:

A versus B in the Treatment of C - A Randomized Controlled Trial

X in a patient with Y - A Case Report

The full names, institutional addresses, and e-mail addresses for all authors must be included on the title page. The order of the authors should reflect the work completed on the article.

Abstract

This should not exceed 350 words. Do not cite references in the abstract and minimize use of abbreviations. The abstract should include the following sections:

Objective - The context and purpose of the study

Methods - How the study was performed and/or statistical tests used

Results - The main findings

Conclusion – A summary and potential implications

Key Words - Four to eight keywords representing the content of the article

Trial Registration - If your research article reports the results of a controlled health care intervention, please list your trial registry, along with the unique identifying number, e.g., Trial registration: Current Controlled Trials ISRCTN73824458. Please note that there should be no space between the letters and numbers of your trial registration number.

Introduction - This section should explain the background to the study, the aims, a summary of the existing literature, and why this study was necessary or its contribution to the field.

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Methods - This should include the design of the study, the setting, the type of participants or materials involved, a clear description of all processes, interventions, and comparisons, and the type of statistical analysis used including a power calculation if appropriate. This section will indicate that Institutional Review Board (IRB) human subjects approval was secured or will explain why it was not required.

Results - Should include the findings of the study including, if appropriate, results of statistical analysis which must be included either in the text or as tables and figures.

Discussion - This section should discuss the implications of the findings in the context of existing research and highlight limitations of the study.

Conclusion - This should clearly state the main conclusions and provide an explanation of the importance and relevance of the study.

Limitations - Should list any limitations of the study or of the application of its findings.

Competing interests - A competing interest exists when your interpretation of data or presentation of information may be influenced by your personal or financial relationship with other people or organizations. All financial and non-financial competing interests must be declared in this section. Please use the author's initials to refer to each author's competing interests. Please list any sources of funding for the study, for each author, and for the manuscript preparation in this section. Authors must describe the role of the funding body, if any, in study design; in the collection, analysis, and interpretation of data; in the writing of the manuscript; and in the decision to submit the manuscript for publication. *If you do not have any competing interests, please state "The authors declare that they have no competing interests" in this section.*

Acknowledgements - Please acknowledge anyone who contributed towards the article who does not meet the criteria for authorship including anyone who provided professional writing services or materials. Authors should obtain permission to acknowledge from all those mentioned in the Acknowledgements section. If you do not have anyone to acknowledge, please write "*Not applicable*" in this section.

References – The Journal of the International Academy of Chiropractic Neurology utilizes AMA style referencing. The Journal also requires the use of standard abbreviations for all references, when applicable.

Examples of reference style for several types of citations:

Electronic articles within an online journal with DOI available

Doe JR, Dow BG, Does SJ, Doles PR. How to cite in AMA style. Journal Name. 2020;19(6):1210-1217. doi:10.1234/MIB.0b013e33380e729

Electronic articles within an online journal without DOI available

Doe JR, Dow BG, Does SJ, Doles PR. How to cite in AMA style. Journal Name. 2020;19(6):1210-1217. Accessed November 1, 2020. <https://website.com/NF.2020.11.2040>

EPUB ahead of print from online journals missing volume, issue, or page information with DOI available

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Doe JR, Dow BG, Does SJ, Doles PR. How to cite in AMA style. Journal Name. Published online November 1, 2020. doi:10.1234/MIB.0b013e33380e729

EPUB ahead of print electronic articles from online journals without DOI available missing volume, issue, or page information

Doe JR. How to cite in AMA style. Journal Name. Published online November 1, 2020. Accessed November 5, 2020. <https://website.com/NF.2020.11.2040>

Print articles in journals with one author

Doe JR. How to cite in AMA style. Journal Name. 2020;19(6):1210-1217.

Print articles in journals with more than one author

Doe JR, Does GH, Dose FG. How to cite in AMA style. Journal Name. 2020;19(6):1210-1217.

Article with no volume or issue numbers

Doe JR, Does GH, Dose FG. How to cite in AMA style. Journal Name. November 2020:120.

Article with no volume number

Doe JR, Does GH, Dose FG. How to cite in AMA style. Journal Name. 2020;(6):1210-1217.

To cite other sources such as books in print, E-Books, chapters within books, and other electronic resources such as websites/web pages, online databases, software/applications, and conferences/proceedings/webinars please refer to the most recent edition of the AMA Manual of Style.

Editorial Policies

Any manuscript submitted to the Journal of the International Academy of Chiropractic Neurology must not already have been published in another journal or be under consideration by any other journal, unless accepted by the Journal editors and unless clear permission to reprint the article is provided. Manuscripts that are derived from papers presented at conferences can be submitted unless they have been published as part of the conference proceedings in a peer reviewed journal. Authors are required to ensure that no material submitted as part of a manuscript infringes existing copyrights, or the rights of a third party. Correspondence concerning articles published in *The Journal of the International Academy of Chiropractic Neurology* is encouraged.

Submission of a manuscript to *The Journal of the International Academy of Chiropractic Neurology* implies that all authors have read and agreed to its content, and that any experimental research that is reported in the manuscript has been performed with the approval of an appropriate ethics committee. Any experimental research on animals must follow internationally recognized guidelines. A statement to this effect must appear in the Methods section of the manuscript, including the name of the body which gave approval, with a reference number where appropriate. Informed consent must also be documented. Manuscripts may be rejected if the editorial office considers that the research has not been conducted within an ethical framework, e.g., if the severity of the experimental procedure is not justified by the value of the knowledge gained.

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Generic drug names should be used. When proprietary brands are used in research, include the brand names in parentheses in the Methods section.

Any “in press” articles cited within the references and necessary for the reviewers' assessment of the manuscript should be made available if requested by the editorial office.

Submission of a manuscript to The Journal of the International Academy of Neuromusculoskeletal Medicine implies that readily reproducible materials described in the manuscript, including all relevant raw data, will be freely available to any scientist wishing to use them for non-commercial purposes.